



A voice and a hub for the Latino community  
as we advocate on behalf of our people  
and work to achieve social justice.

## Job Description

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**Position Title:** Language Arts Instructor – ‘Echale Ganas Summer Institute’

**FLSA Status:** TEMP Summer Position, 32 hours max-- non-exempt

**Department:** Youth Service Department

**Reports to:** Director of Youth Services

**Pay Range:** \$30-\$32 DOE

**To Apply:** Please send cover letter, application (*found on website*) and resume to [msantos@elcentrodelaraza.org](mailto:msantos@elcentrodelaraza.org)

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### MISSION STATEMENT:

As an organization grounded in the Latino community of Washington State, it is the mission of El Centro de la Raza (The Center for People of All Races) build the Beloved Community\* through unifying all racial and economic sectors; to organize, empower, and defend the basic human rights of our most vulnerable and marginalized populations; and to bring critical consciousness, justice, dignity, and equity to all the peoples of the world.

### JOB SUMMARY:

*Temporary Summer Position, Employment from June 24- August 20, 2024*

The ‘Echale Ganas Summer Institute’ brings together 35 rising Latina/o middle school youth to build community, establish summer friendships, and enter the next school year at or above grade level. Our program is designed to foster an atmosphere of collective learning, celebration and fun! Scholars in our program receive academic support in Language Arts, Math/Science and Ethnic Studies. Youth also venture on weekly field trips focus on exploring their Pacific Northwest backyard.

As the Language Arts Instructor, you will teach 2 cohorts of middle school students as they improve skills in reading comprehension, communication and writing. The Language Arts Instructor will design a curriculum following a student center model integrating the work of Latinx authors. As the instructor, you will be trusted to select a reading, design comprehension activities and facilitate learning opportunities. We seek an individual passionate about youth development and who can align to the mission of El Centro De La Raza. Spend your summer supporting the next generation of scholars find establish their ‘ganas’ for learning!

### ESSENTIAL QUALIFICATIONS:

- B.A. degree in Ethnic Studies, English, Theatre, Literature, Education or related field.
- 2+ years of teaching or other relevant experience working in BIPOC Youth
- Ability to build rapport and authentic relationships with youth identifying as Latino, Immigrant or Non-English Speakers.
- Knowledge of school structures, both of resources available and existing barriers
- Bilingual Spanish/English both written and oral fluency.
- Familiarity with Latino community, immigrant communities and/or diverse communities.
- Curriculum Development Experience. Understanding of project based curriculum development.

### ESSENTIAL FUNCTIONS:

- Design a 6-week Language Arts curriculum for middle school aged youth to be facilitated Monday-Thursday for 60 minutes.
- Teach two cohorts of middle school students; each cohort will have 15 students enrolled comprised of 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade.

Community Action Agency • United Way Agency • Affiliate of UnidosUs  
2524 16<sup>th</sup> Ave South Seattle, WA 98144 • P: (206) 957-4605 • F: (206) 329-0786  
[www.elcentrodelaraza.org](http://www.elcentrodelaraza.org) • 501c(3) Nonprofit Tax ID: 91-0899927

- Provide project based learning experiences that present scholars with an opportunity to improve their language arts comprehension.
- Incorporate readings by Latina/o authors to provide exposure to text that reflect scholars being served.
- Design hands on activities, that build scholar soft skills such as public speaking, group work and collaboration.
- Support the development of community commodity among participants. Participate in spirit days alongside scholars.
- Understanding of a strengths based approach. Commitment to disrupting the school to prison pipeline.

**SKILLS/TECHNICAL KNOWLEDGE:**

- Computer proficiency, including Microsoft Office Suite, Salesforce, Zoom.
- Experience with teaching platforms such as: Kahoot!, Padlet, ClassDojo, etc.
- Classroom management experience

**WORKING CONDITIONS:**

Program will be offered 100% in person, staff member will work in person at Federal Way Site, 1607 S 341st Pl, Federal Way, WA 98003 and Thomas Jefferson High School, 4248 S 288<sup>th</sup> St, Auburn, WA 98001

**PHYSICAL REQUIREMENTS:**

- Ability to sit, walk, stand, bend, squat, climb, kneel, and twist on an intermittent or continuous basis
- Ability to grasp, push, pull objects such as files, file cabinet drawers, and reach overhead
- Ability to operate telephone, desktop or laptop computer

**Equal Employment Opportunity and Accommodation Statement:**

El Centro de la Raza provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation and training.

Qualified individuals must be able to perform the essential duties of the position with or without accommodation. A qualified person with a disability may request a modification or adjustment to the job or work environment in order to meet the requirements of the position. El Centro de la Raza will attempt to satisfy requests as long as the accommodation needed is a reasonable and no undue hardship would result.

**Covid-19 Vaccination Requirement:**

All El Centro de la Raza employees are required to be fully vaccinated against Covid-19. Please bring your vaccination records on your first day. Failure to submit proof of vaccination will result in withdrawal of the job offer.

El Centro de la Raza will consider requests for reasonable accommodation based upon disability or religious belief. Please contact [HR@elcentrodelaraza.org](mailto:HR@elcentrodelaraza.org) for the appropriate application forms.